

COLUMBIA COUNTY PARKS ADVISORY COMMISSION

Columbia County Courthouse
Annex Room
St Helens, OR 97051
January 10, 2018
12:00 pm

AGENDA

INTRODUCTION OF GUESTS

TOPICS FROM THE FLOOR

MINUTES Review and approval of November meeting minutes

FINANCIAL REPORT

1. Budget Status Reports Attached
 - a. Parks Fund
 - b. Parks SDC's

GRANTS

Local Government Grant LG17-017

Crown Zellerbach Trail Improvements

Maximum Reimbursements	\$74,400
<u>Grantee Match Participation</u>	<u>\$77,636</u>
Total Project Cost	\$152,036

Notice to Proceed received from State on December 7th, 2017

Next Steps:

- Lori will soon begin site prep work for information kiosk locations
- Follow up with Tristan on schedule and plan for pedestrian crossing work
- Develop permit plans set for Chapman parking area

Title III Grant

Received approval to purchase equipment with Title III Grant Funds
\$93,000 available to purchase Excavator, Flail Mower and Trailer

- Excavator purchased and in-use
- Flail Mower is ready to pick up at Sunset Equipment
- PO submitted for Trailer – expecting to receive within the next month

MAP funds from OSMB \$15,380

Need to finalize Reimbursement Paperwork for FY17 – in progress

OLD BUSINESS/PROJECTS

Project Status:

- CW restroom
 - Need to overlay new shower floor slope for drainage to work correctly
 - Complete – Service Project
 - Need to install door closures and finish trim around mirrors
 - In progress
- Camp Wilkerson Host site
 - Relocated pressure tank and disconnected sewer/water connections from mobile home.
 - Lori working on advertisement to seeking interest for someone to move off property.
 - Demo at some point in the future is the other option for removal
- Online reservation integration
 - Approved in December by BOC.
 - Scheduling kick off meeting with implementation team
- CZ Trail
 - Trail head improvements beginning soon
 - Information kiosks are first priority
- Dibblee Beach
 - Carport is installed!
 - Lori is working on water and septic holding tank installations
 - Craig Smith there this week adjusting container location, widening driveway approach to make room for water & septic tanks service access, and bringing in more material for the Horse turn-around/parking area.
 - Facilities scheduling time to install 36" steel door in container, pad lock guard/cover box on double doors
 - Need to install several signs throughout park
 - Boat Parking
 - Horse Trails/Parking, BCX operations, Yield signage
 - Welcome to Dibblee wood sign(s)
 - Moving pay Kiosk and adding one for Pebble Beach access
- Scappoose RV
 - Concrete runners from mobile home have been removed

- Site clean-up complete
 - New 20x50' gravel area for parking adjacent to restrooms complete
 - Facilities Staff/Easter Seals maintenance support
- Prescott Beach
 - Carr Slough Restoration, Grant Process
 - Dry RV and Tent Site additions
 - need to schedule additional land clearing and start mapping out RV and Tent site locations.
 - Need to follow up with Counsel on PGE lease agreement
- Gilbert River
 - Structured Concepts (contractor) to stabilize transient dock
 - No progress
 - Debris boom damage needs to be evaluated further and determine fix
 - Changed garbage service to weekly pick up
- JJ Collins
 - Still need to remove last of debris from end of dock and install permanent handrail on new restroom stairs.
 - Facilities staff support twice/month service
 - Removed garbage cans for the winter – will monitor and put up signage
- Beaver Boat Ramp
 - Monday Facilities staff routine
 - Miscellaneous repairs needed after OSMB site inspection
- Scaponia
 - Working on replacement bridge design with Pacific Stainless Products
 - No progress, other than sticker shock on materials/fab costs
 - Considering buying a job site welder and fabricate ourselves
 - BLM has requested an updated maintenance and master plan for the park
 - No progress, but need to follow up on this soon
 - Space is ready for new storage container
 - This off-season Lori will be working on replacing the Scaponia Park sign that was cut down last year.
 - In progress

- Hudson Park
 - Baseball grand stand repairs
 - Insurance question for crane donation
 - Need to follow up with Troop leader to check project status

NEW BUSINESS

- Dearl and Stephanie – re-appointed by BOC
- Cathryn Hammond – resigned (Moved to Florence.)
- New officers - January 2018
- OET meeting at Moose Lodge tonight at 7:00 pm – will attend to have discussion about project status and continuing partnership opportunities
- Travel Oregon's Adventure Travel & Outdoor Recreation Tourism Studio Grant Award

HANDOUTS

ADJOURN

NEXT MEETING: February 1, 2018 @ 4:00 (Master Plan) Road/Parks Office – Healy Hall
February 8, 2018 @ 4:00 Road/Parks Office – Healy Hall